**LUT/IEM MASTER THESIS: PROJECT AND RESEARCH PLAN**

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Guide:

• Fill in the form in the beginning of your thesis work (after receiving the topic) according to your best knowledge.

• Save the form as: PLAN1\_Lastname\_FirstName and send it to the supervisor before starting the discussions.

• In the later stages of your thesis work, make changes and additions to the form as agreed with the supervisor and save, for example PLAN2\_Surname\_First name, etc.

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1. **IDENTIFICATION DATA**

Author and contact information

Workplace (company or other organization)

Supervisor at the workplace and contact information

Supervising professor and contact information

Preliminary topic

Starting date for the work and planned completion date

Start:

Complete:

Confidentiality of the work

1. **BACKGROUND**
2. Which development actions in the organization have preceded the work?
3. Why has the company commissioned the Master’s thesis?
4. What scientific research area is the work related to?
5. **AIMS**
6. What problem(s) are you aiming to solve?
7. What is the main research question you seek to answer? What are the sub-questions?
8. What is expected to be accomplished when the thesis is finished?
9. How will the company benefit from the results? Can the results be generalized to a wider range of organizations?
10. **SCOPE**

How do you delimit the work and on what grounds (the theory and literature applied and the empirical part)?

1. **CONDUCTING THE STUDY, EMPIRICAL MATERIALS AND METHODS**
2. What materials / information is needed in solving the problem?
3. What methods will you use to obtain this information, analyze it, and develop solutions?
4. **THEORY AND LITERATURE**
5. What theories / frameworks / models / methods do you intend to use to structure and solve the problem?
6. What are the main references of your thesis? Articles? Books? Experts? Internet sources?
7. **PRELIMINARY TABLE OF CONTENTS**
8. **PROJECT IMPLEMENTATION: INTERMEDIATE AIMS AND SCHEDULE**
9. List here the main phases of the work, the milestones, the intermediate aims as well as the timetable for the phases and the intermediate reporting point(s).
10. When will the manuscript be submitted to the supervisor for comments and for permission to publish (agree the schedule with the supervisor in time)?
11. Financing the work (employment contract / LUT research foundation grant / other funding)
12. Any other practical arrangements to be taken into account?