

LUT ACADEMIC LIBRARY

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LUT ACADEMIC LIBRARY: BASICS

- Joint library for LUT University and LAB University of Applied Sciences
- Campus libraries in Lappeenranta and in Lahti
- Both Lappeenranta and Lahti printed materials are available to all LUT students in both cities
- Whenever you have access to campus, feel free to use the library to study, borrow and return loans when it best suites you
- Should you want to meet with the library staff, please see the service hours from library home page or via eLUT



CUSTOMER SERVICE

- Premises & e-mails
 - Lappeenranta:
 - Customer service, borrowing, returns and picking up requests on the service (3rd) floor. <u>Lappeenranta</u> <u>library premises</u>
 - E-mail to kirjasto.lappeenranta@lut.fi
 - Lahti:
 - Customer service, borrowing, returns and picking up requests in room D246
 - E-mail to kirjasto.lahti@lut.fi
- You have access to the library during the campus opening hours. Outside of library service hours you can use the library self-directed. Access key may be needed.



ANDROID IOS Library Mobile Library Library Mobile

LIBRARY CARD

- Library card is needed to borrow printed materials
- Students are automatically library customers no registration needed
- To get a mobile library card, please download Ex Libris Library Mobile application
 - → Open the application and use the "Search for the institution" to look for LUT Academic Library
 - → Sign in using your university ID
- More information: <u>Guide to eLIB library mobile app</u>
- If needed, you can collect plastic library card → go to the Library service desk with your passport or other photo ID and ask for the card

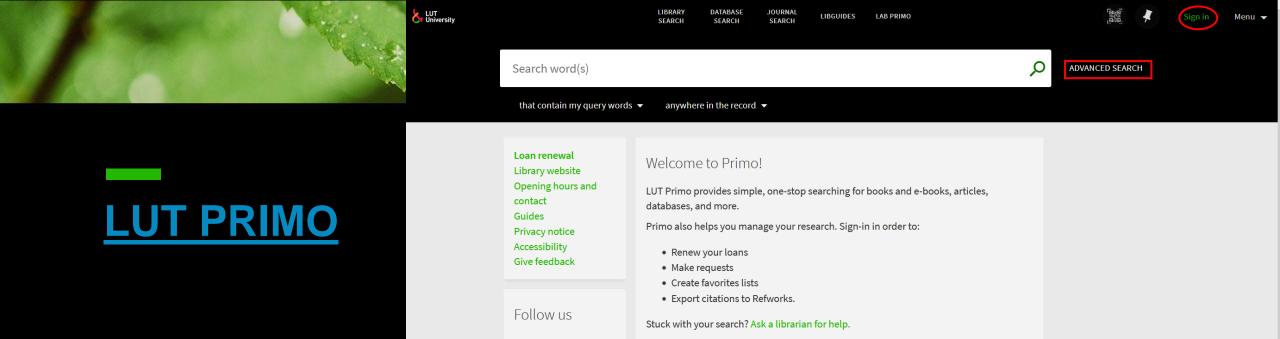




INFORMATION SERVICE

- High quality e-resources and printed material
- Help in searching and using information
 - <u>Library Guides</u> available online
 - To make a scheduled appointment (writing your thesis etc.) fill the <u>form</u> on Library web page
- How to reach us
 - E-mail: library@lut.fi
 - Chat window on Library web pages: www.lut.fi/library
 - On-site customer service



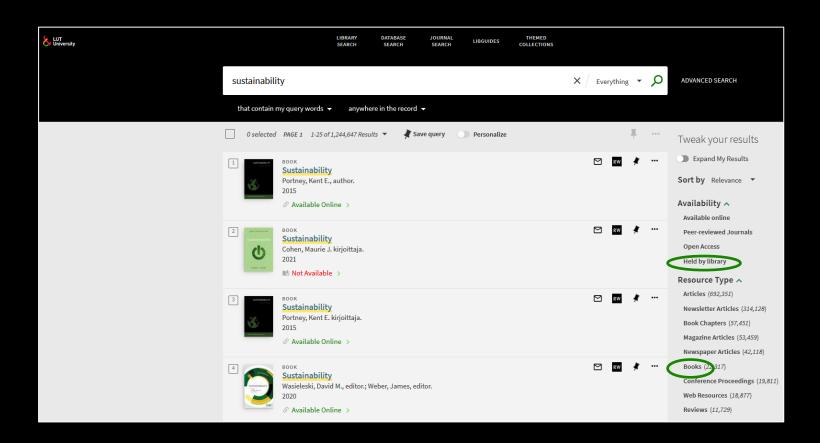


- LUT Primo (primo.lut.fi) is the central access point to library resources
- Sign in using your LUT username and password (HAKA login)
- Basic search covers both printed and digital collections
 - Advanced search option available as well
- After the first search, use the "tweak your results" menu on the right side of the page to narrow down search results
- Dedicated searches for databases and journals (journal articles are findable via basic search)
- Renew your loans and make request (also from another campus)
- Please see <u>Guide to Primo search service</u> for more tips and tricks



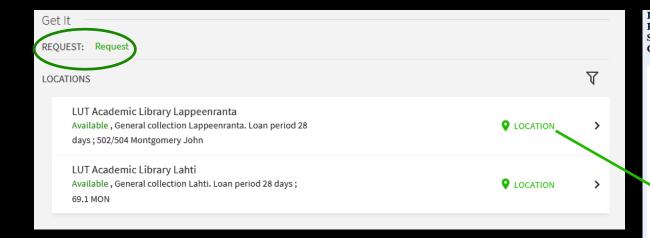
LUT PRIMO: FINDING PRINTED BOOKS

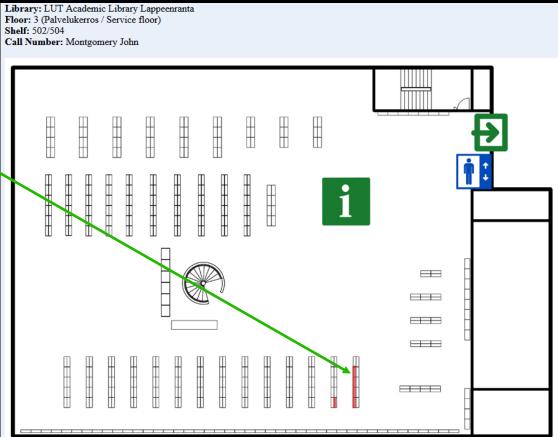
- Tweak your results to Books (Resource type).
- Choose Held by library under Availability.

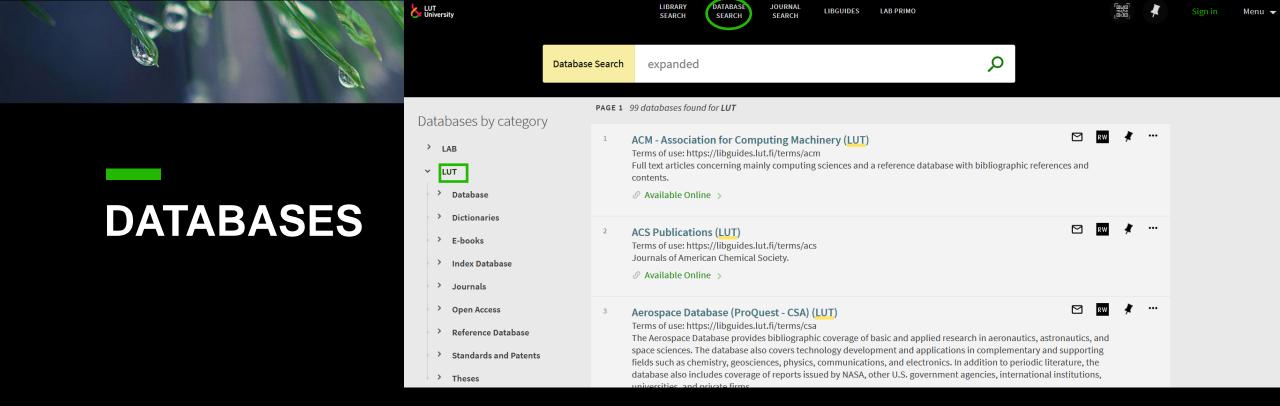




LUT PRIMO: LOCATE OR REQUEST





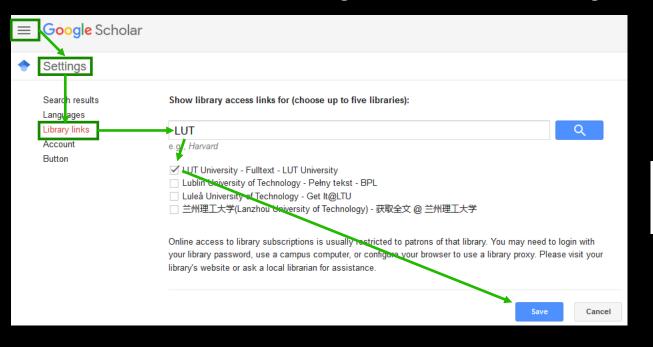


- Use the database search in LUT Primo to access databases
- Browse the database list alphabetically by clicking LUT on the left-hand side menu
- Search for a database by it's name
- TIP! Get to know the citation databases Scopus and Web of Science



GOOGLE SCHOLAR – SCHOLAR.GOOGLE.COM

- Google Scholar can help you find scientific articles, reports and thesis
- Google Scholar locates also articles behind paywall, LUT databases can be connected to Google Scholar via Settings – Library links







LIBRARY HELPS!

- Check the library guides: https://libguides.lut.fi/fi/en
 - Please see FAQ: https://libguides.lut.fi/FAQ
- Contact <u>library@lut.fi</u>
 - or directly to campuses <u>kirjasto.lappeenranta@lut.fi</u> or <u>kirjasto.lahti@lut.fi</u>
- More about the library
 - eLUT: Study guidance and support services
 - www.lut.fi/library