



LAND OF THE CURIOUS





TUTORING INFO FOR INTERNATIONAL PROGRAMS

In Lahti, Kouvola and Mikkeli

WHAT ARE YOU EXPECTED AS A TUTOR?

The student peer tutor will **help newcomers familiarize themselves with their new environment** and university life. For international students, the role of the peer tutor is even bigger. They need a lot of information and help concerning Finnish society and culture as well.



GOOD TUTOR

- Good communication skills
- Positive and open can-do attitude
 - Reliable
- Problem solving skills
 - Patient
- Flexible and prepared to use the time needed.

No two tutors are alike and there is no stereotypical “good tutor”!

Tutoring is not meant to be a round-the-clock job. You should simply help them get settled when they arrive and be there when they need you – and when it is convenient for you. However, **availability during orientation days is required.**

WHY TO BECOME A TUTOR?

... and let's not forget the tutoring camp!

... and it's also generally nice to help!



experience of leading a group



networking and new friends



financial reward



3 ECTS to elective studies



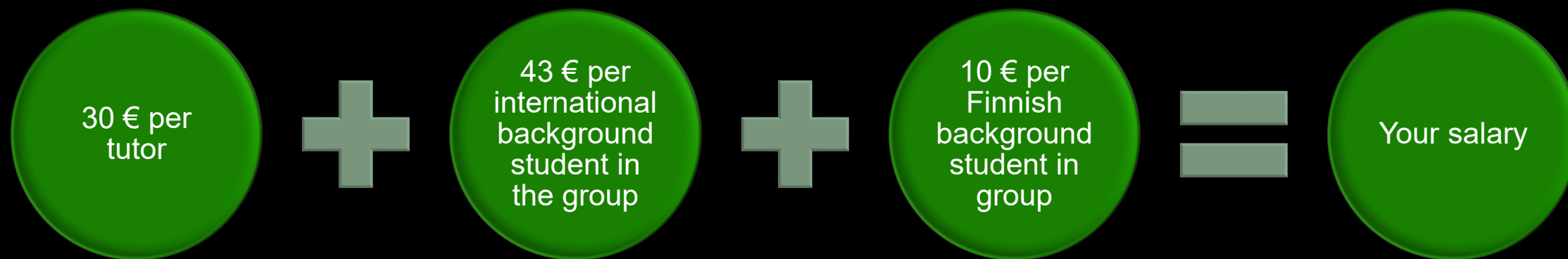
bonus from being an international tutor if applying to exchange studies



practicing language skills (not only English)

TUTORING PAYMENT IN INTERNATIONAL PROGRAMS

From autumn 2024 onwards



- background = living country when applying to program
- maximum payment for the group of 10 tutees (460 €)
- usual group size 4-8 tutees

TUTORS ARE NEEDED FOR

BACHELOR'S PROGRAMS (in English)

Energy Technology (Lahti)

Industrial Engineering and Management (Lahti)

Software and Systems Engineering (Lahti)

We aim for allocating **a tutor for all students** starting their degree studies.

MASTER'S PROGRAMS (in English)

Biorefineries (Lahti)

Circular Economy (Lahti)

Industrial Design Engineering (Lahti)

Mechatronics **NEW!** (Lahti)

Software Product Management and Business (Lahti)

Digital Systems and Service Development (Lahti)

Electric Transportation Systems (Lahti)

Innovation and Logistics (Kouvola)

Food Processing Technology **NEW!** (Kouvola)

Water Technology (Mikkeli)

TUTOR TRAINING AND TUTORING

Course: International Student's Peer Tutoring 3 ECTS (only new tutors)

SPRING, 4TH PERIOD

4.4. at 9-16 Training Day at campus

10.-12.4. Programme specific trainings for tutors (on campus/ online)
(2-hour training by study counselor)

24.-25.4. Tutor Camp in Puhjonranta (possibility to participate in
Lappeenranta Camps 8.-9.4. or 15.-16.4. if they cannot attend this
camp)

29.4. Intercultural Communication, Diversity and Inclusiveness for
international tutors at 14-18

assignments

AUTUMN, 1ST – 2ND PERIOD

tutoring plan & **contacting your group**

15.8. Getting Ready for tutoring at 9-13

meeting arriving students at their apartment

participating orientation together with your group (20.-23.8. and 30.8.)

Tutoring theme weeks

Final report

Feedback

Tutoring payment

If all the **course and tutoring requirements are fulfilled**, the tutor will receive 3 ECTS for elective studies in the end of autumn semester (new tutors) and a tutor payment (all tutors). **Old tutors complete the steps marked in orange.**

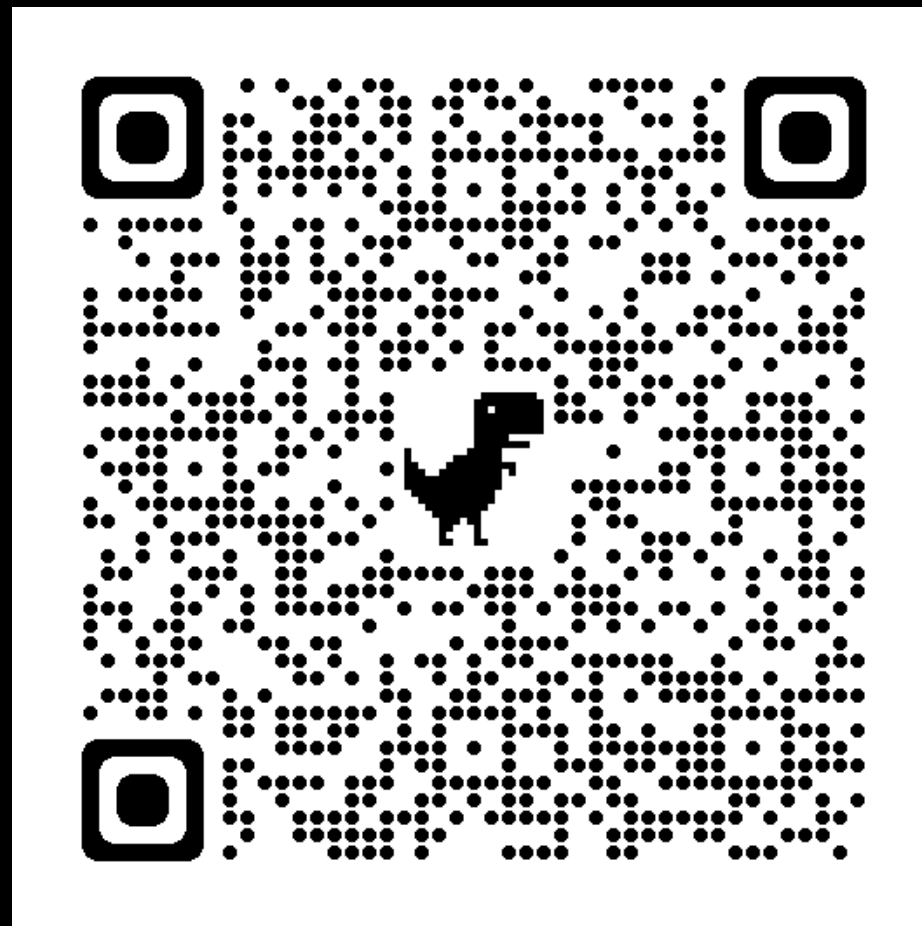
APPLICATION

Apply by 12th of Feb

Possible interviews after the application period

All candidates are informed if they are selected or not by **17th of March**

During the trainings, the candidates are evaluated, and the selections are confirmed after the trainings



FAQ

- »» I study at open university/ highway; can I apply to become a tutor?
 - Yes, you can, but you need to be a degree student when the autumn semester start.
- »» I can't attend all the trainings; can I still be chosen as a tutor?
 - We prefer tutors that can attend all the trainings. If the study program you apply to is short of tutors, you can be chosen even if you can't participate all the trainings.
- »» I am planning to become a fresher captain of my guild; can I be a FC and a tutor at the same time?
 - You can, but acting in both roles is quite a heavy task. We recommend you choose only one. If you get chosen as a tutor and then a FC, you can give up the role of a tutor or other way around.
- »» What if my credits change/all my credits aren't on Sisu when I apply?
 - It doesn't matter. The number of credits isn't the main criteria when choosing tutors. The number of credits tell us whether you are going forward with your studies or not in general.

