

## Tuition fee and refund policy at LUT University 2024-2025

Updated 28.02.2024

### TUITION FEE PAYMENT

Citizens of non-EU/EEA countries (excluding Switzerland) are required to pay the LUT tuition fee for each academic year. Students can be exempted from payment only with certain types of Residence Permit card.

**First year** tuition fee must be paid during the LUT application process, and the payment details are defined in your admission letter.

Please note that if you are required to apply for a Residence Permit and to pay a tuition fee, your RP application process will be on hold until you have paid the tuition fee or are able to show the funding for it.

Note!

New degree students must accept the study place and enroll for it by the deadline informed in acceptance letter. As a new student you must also enroll for courses on time even if there is no certainty of a residence permit. Registration for courses has no effect on refund.

### PAYMENT POLICY

The payment can be made in one of the following ways. The amount of tuition fee payment is stated on your admission letter. The yearly fee for the upcoming academic years will be based on your intake year's tuition fee.

#### [Payment via Flywire](#)

We **recommend** you to use [Flywire](#) to your payments. Flywire provides a secure global payment network that simplifies paying your fees from your home country and countries around the world.

Once the payment is confirmed, you can download the payment receipt from the Flywire portal, to be attached to your residence permit application. No separate payment confirmation is needed from LUT University.

### Bank Transfer

If you use bank transfer, it is crucial to provide the student's name in the message, especially if someone else is making the payment on the student's behalf. LUT University needs this information to identify the payment and connect it to the right student.

Beneficiary/ account name: LUT University  
Bank name: OP Corporate Bank PLC Helsinki, Finland  
Bank add: OP Yrityspankki Oyj (OP Corporate Bank plc), P.O. Box 308, 00013 OP, Finland  
IBAN: FI39 5000 0120 2559 54  
BIC (SWIFT) code: OKOYFIHH  
Message to payment:  
- Student's full name  
- Tuition fee  
- Study program  
- Student number (if know, voluntary)  
- *For example: Andy Applicant, Tuition fee, Electrical Engineering, 1234567*

The tuition fee payment is a Tax-free service, VAT 0 %.

Kindly notice we only have access to our own account in the OP bank. Therefore, we cannot see or trace any international transactions before the money appears in LUT's account. We also do not have a direct hotline for OP bank **or the resources to trace individual payments**. If the payment is interrupted along the way, **the applicant/student is always responsible for contacting the bank and figuring out the status of the payment**. Once OP bank has received the payment from the sending bank, they transfer the payments to LUT's account overnight.

## REFUND POLICY

**Refunds can only be paid to the original payer.** If someone else has made the payment on the student's behalf, a possible refund will be paid to the same party and via the same payment method you have used.

Please, avoid making payments through third parties (i.e., educational agents) to avoid problems with possible refunds.

In case of refund request, students must contact [LUT.scholarships@lut.fi](mailto:LUT.scholarships@lut.fi) as soon as possible. Refunds for the academic year are only possible if they are requested by 30.9. After this deadline tuition fee is **not refundable**.

The first year's payment is always **processed in full**, and one semester payments are not refunded even if you cancel after one semester.

## Cases of refunds

### ***Cancellation before arriving in Finland***

**If you have not started your studies** and you inform us about cancellation before starting your studies or during first month of your studies (by 30.9.), you are entitled to a refund of the tuition fee that you have already paid. After this deadline tuition fee is not refundable. However, cancelling your study place for **any other reason than residence permit rejection** LUT University will charge you 250 EUR for the administrative costs.

**If started and received study credits** from Online studies and then cancel your studies, you will lose the tuition fee.

**Note!** All new degree students must enroll for their first academic year by the deadline mentioned on the acceptance letter, to activate the study right. The enrollment is compulsory, even if you are still waiting for the residence permit decision.

\* This date is for students whose study right begins in August.

## ***Arrival is late because of residence permit application process***

LUT University has an arrival deadline for every academic year. If your arrival is delayed from the scheduled time, you cannot start your studies during the ongoing semester.

If missing the arrival deadline, you must contact the LUT student services [opinto@lut.fi](mailto:opinto@lut.fi) and also inform [LUT.scholarships@lut.fi](mailto:LUT.scholarships@lut.fi) about the delay.

A student who is absent for a **statutory reason** may postpone start of studies.

If you inform us about delay/postpone before 30.9.\*, tuition fee can be transferred to the following academic year. After this deadline tuition fee is **not refundable or transferable**. **Please note**, that if you have postponed your studies you can arrive in Finland at the beginning of the next academic year not earlier.

If you transfer your tuition fee for following academic year, you must inform about a possible cancellation during the first month of that academic year (by 30.9.\*) A refund of the deferred tuition fee is only possible with a negative residence permit.

**Without statutory reason** postponing is not possible.

If you are not able to arrive before deadline your study right will be closed. You may apply for restoring it later by paying a 35 EUR administrative fee.

Note! If you have been granted a Finland Scholarship, you will automatically lose the scholarship if you postpone your studies.

## ***Cancelling after arrival in Finland***

If you have arrived in Finland by student visa, tuition fee is charged regardless of you have started your studies or not. If you cancel your study place arriving in Finland, tuition fee is **not refundable**.

## ***Conditionally admitted but cannot graduate by the given DL and/or provide LUT University with the required documents as requested:***

If not being able to fulfil the requirements for the conditionally admitted students, you will lose your right to study and will receive a refund for the tuition fee that you have paid.

However, LUT University will charge you 250 EUR for the administrative costs.

	Refund deadline	<b><i>Amount of refund</i></b>
Negative decision for RP application	until 30.9.* <b>After 1.10.**</b>	100% <b>No refund</b>
Other reasons	until 30.9.* <b>After 1.10.**</b>	100% -250€ (administrative costs) <b>No refund</b>
Cancelling after arriving in Finland	No DL	<b>No refund</b>
Conditionally admitted	No DL	100% -250€

## **EXEMPTIONS**

***Tuition fee paid before receiving a Finnish RP Card with the status that allows you to get exemption:***

\* This date is for students whose study right begins in August.

You are exempted from paying a tuition fee if you have one of the Finnish Residence Permits allowing for exemption (*A other than study purposes, P, P-EU, EU Family Member's Residence Card in Finland, EU Blue Card in Finland*).

You must deliver a copy of your new Finnish RP card to LUT.scholarships@lut.fi ASAP.

- If you deliver a copy **by July 31** (= before the academic year starts) the tuition fee will be refunded in full amount.
- If you deliver a copy **within August 1-July 31** (= during the academic year), your exemption of Tuition fee will be counted to start from the beginning of the next semester.
- If you have a Finnish residence permit card allowing you to get exempted from paying the tuition fee during the application period but it expires before starting your studies, you are required to pay the tuition fee.

Please note! When that RP card expires and cannot be renewed, you are required to pay the tuition fee starting from the beginning of next semester.

## TUITION FEE AND GRADUATION

The remaining part of the paid tuition fee will be refunded starting from **next semester**.

Close to graduation you can pay the tuition fee per semester. You must pay the tuition fee until the end of the semester in which you graduate even if you have completed all studies earlier.

## MISCODUCTS

### ***Tuition fee unpaid for the first academic year:***

If you have accepted your study place but do not pay your tuition fee by the deadline defined in your admissions letter, you are not able to start your studies. **Your study right will be closed.** You may apply for restoring later by paying the tuition fee and a 35 EUR administrative fee. Possible discounts are not valid after the study right is restored.

### ***Tuition fee unpaid for further studies:***

The tuition fee deadline for the future study years is August 15<sup>th</sup>. If you have not paid your tuition fee by the deadline, you will receive a reminder. If neglecting the tuition fee payment, **your study right will be closed**, and you are not able to continue your studies. You may apply for restoration later by paying the tuition fee and a 35 EUR administrative fee.

### ***Arrived in Finland but not studying:***

If you have arrived in Finland with a student visa, you must enroll as attending and start your studies as advised in your letter of admission. The immigration office (Migri) has access to our database, and they check your study progress. As an attending student the tuition fee is always running, even if you have not completed any courses.

Lahti 28.02.2024



Mirva Törmälä  
Customer service manager  
LUT University



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