



**LUT**  
**University**

# STUDY INFO FOR OUTGOING EXCHANGE STUDENTS

Spring 2026

Study counsellors

# Agenda

- The exchange studies instructions in eLUT
- Exchange studies
  - Courses and number of credits
  - Language studies
  - Credit transfers
- Practical instructions before the exchange, during the exchange and after the exchange
- Continuing to master's studies after an exchange during bachelor studies

# THE EXCHANGE STUDY INSTRUCTIONS IN eLUT

[Home](#) > [Completing studies](#) > [Internationalisation and student exchange](#) >

## Exchange studies

All degree students can apply for student exchange and complete part of their studies abroad. There are hundreds of universities to choose from! Planning your exchange takes time: start now by learning about the application process, exchange destinations and scholarships using the links below. **Exchange studies are for everyone!** For example, a wheelchair or children are not an obstacle, and [in the Erasmus+ programme, special groups can receive a larger grant.](#)

On this page you can find information about **semester-long** exchange studies. For shorter periods and other options, [click here.](#)

### More information

<a href="#">Application schedule and instructions for exchange studies</a>	→	<a href="#">Choosing your exchange destination</a>	→
<a href="#">Exchange study selection criteria</a>	→	<a href="#">Language requirements for exchange studies</a>	→
<a href="#">Exchange study grants</a>	→	<a href="#">Instructions for outgoing exchange students</a>	→
<a href="#">Contact information for exchange studies</a>	→		

Instructions on e.g.:

- Language requirements and language tests
- Funding
- LUT Mobility Online – instructions

Help and guidance in practical arrangements from International Mobility Services

[outgoing@lut.fi](mailto:outgoing@lut.fi)

# THE EXCHANGE STUDIES

- The studies completed during the exchange will be included in either your bachelor's or master's degree
  - Exchange studies should not lengthen your study time at LUT
  - Careful planning of the studies before the exchange period is important
- Many universities require you to have a B.Sc. degree if you want to take advanced M.Sc. Level courses.
- The exchange is for studying courses, not for writing a thesis

# THE EXCHANGE STUDIES

- During the exchange you can study courses for
  - general and intermediate specialisation studies
  - core and specialisation studies
  - language courses, minor studies or
  - free elective studies
- If you plan to substitute a compulsory course, the course done during the exchange has to match the LUT course in content, number of ECTS credits and learning outcomes
- The course content and the learning outcomes cannot be overlapping with the courses you've either completed or will complete as part of your degree
- Head of the degree programme makes the decision on the credit transfers at the study counsellor's proposition. This is done before the exchange

# ABOUT THE STUDIES COMPLETED DURING THE EXCHANGE

- In the M.Sc. degree only advanced master level courses can be included in the core/specialisation studies.
- In the M.Sc. degree bachelor level courses can be included in the minor studies, language studies and free elective studies
- If the exchange studies form a cohesive and logical group of courses with the minimum of 20 or 24 ECTS credits (depending on what is required in your degree) it is possible to get those courses accepted as a minor called “Completed in another university”.
  - This minor cannot include language courses
  - Note! The recommendation is that you select a ready-made minor package from your exchange university, if possible.

# HOW MANY CREDITS SHOULD I COMPLETE DURING THE EXCHANGE?

- Recommendation and aim is to complete 30 ECTS credits / semester
- Grant
  - For the grant, minimum number of completed studies is 20 ECTS credits
  - The credit transfers must be applied immediately after exchange once you have received the transcript of records from the exchange university
  - Otherwise, you might need to pay back the grant either in part or in full
  - Extra ECTS credits given for the study language during the exchange do NOT count towards the needed minimum of 20 ECTS credits
- If you go for an exchange during your B.Sc. degree and would like to go for another exchange during the M.Sc. Studies or want to apply for a double degree programme you have to complete minimum of 30 ECTS credits.

# LANGUAGE STUDIES

- Language studies done during the exchange can be accepted (depending on your degree programme):
  - In the compulsory language studies in the bachelor's or master's degree or
  - In the elective studies
- A student is granted also *extra* credits on language based on the duration of the exchange period (on the language in which the exchange studies are conducted)
  - One semester (3 – 6 months) gives 4 ECTS credits of extra language studies.
  - One academic year (7 – 12 months) gives 6 ECTS credits of extra language studies.
  - Extra language studies can be included in the bachelor's or master's degree.
- If you do only language or cultural studies during the exchange (for example Japanese language and culture), no extra credits for language studies are granted.
- Extra language studies aren't counted in the credits required for the grant (minimum 20 ECTS credits)

# EXTRA LANGUAGE STUDIES

- **Are accepted in the compulsory language studies in:**
  - Chemical engineering
- **Are accepted in the elective studies / elective language studies in:**
  - Energy technology
  - Industrial engineering and management
  - Software engineering
  - Electrical engineering
  - Environmental technology
  - Computational engineering
  - Mechanical engineering
  - Technology and Engineering Science

# BEFORE THE EXCHANGE

- Get to know the courses that are offered in your exchange university and follow the instructions and schedules given by the exchange university.
- Send the course descriptions or direct links to the course descriptions in English (course objectives, content and the level of the courses) to your study counsellor and clarify where in your study plan you have planned to place the exchange studies.
  - Substituting a LUT course
  - Including a course as such in the degree
- The study counsellor will ask for the decision from Head of the degree programme.
- Prepare the Learning Agreement (LA) in LUT Mobility Online.
- **RESERVE TIME FOR THE PROCESSING!**

# BEFORE THE EXCHANGE

- Once the courses have been accepted by Head of the degree programme, add the studies in your personal study plan in Sisu as study drafts.

[HOME](#) > [IT INSTRUCTIONS AND STUDY TOOLS](#) > [SISU](#) > [SISU INSTRUCTIONS](#) > [CREDIT TRANSFERS AND WORK INTERNSHIP - SISU](#) >

## Including studies or other competence to the degree - Sisu

Creating a study draft



Including studies or competence (for example minor studies completed elsewhere, other studies not equivalent to any course in LUT)



Custom course credit



# DURING THE EXCHANGE

- It's highly possible that there will be changes in your Learning agreement during the exchange.
- Changes have to be accepted both by LUT and the exchange university.  
→ Make the changes in your LA in LUT Mobility Online.
- What if there are changes in the courses that have already been accepted in the compulsory or alternative studies?  
→ Inform your study counsellor and submit the course descriptions of the new courses. A new decision is asked from Head of the degree programme.

# AFTER THE EXCHANGE

- Apply for the credit transfers in Sisu from the exchange studies immediately after you have received the official transcript of records from the exchange university.
- Exchange period during the autumn semester → apply in Sisu by March 31
- Exchange period during the spring semester → apply in Sisu by August 31
- The credit transfers are applied in Sisu through the study drafts done in Sisu before the exchange period

Creating a study draft



Including studies or competence (for example minor studies completed elsewhere, other studies not equivalent to any course in LUT)



Custom course credit



# AFTER THE EXCHANGE

- When applying for the credit transfer in Sisu, attach all the required appendixes; without them the application cannot be processed!
  - ✓ A copy of the official signed transcript of records from the exchange university in which the courses, the extent of the credits and the grades can be seen.
  - ✓ The course descriptions in English, for example from the study guide. Save the course descriptions already during the exchange!
  - ✓ If the exchange university doesn't follow ECTS-system, submit a clarification of the conversion of the credits. Ask for this already during your exchange from the exchange university.

# CONTINUING TO M.SC. PROGRAMME

What to take into consideration after  
returning from a B.Sc. exchange?

# AFTER THE EXCHANGE

[HOME](#) > [COMPLETING STUDIES](#) > [PLANNING YOUR STUDIES](#) >

## Continuing to a Master's programme

### After completing a bachelor's degree at LUT

- » You can begin to take master's level courses once you have graduated as a bachelor in technology or economics and business administration.
- » You can also take courses included in a master's programme if
  1. you have completed a bachelor's thesis (grade registered in Sisu), and **in addition to a bachelor's thesis** you have completed at least 158 credits. (B.Sc. in Software and Systems Engineering students at least 156 credits). In total you have to have 168 credits.  
**or**
  2. you have submitted **an acceptable bachelor's thesis** to the supervisor for review before the deadline for registration for courses of the period in question, and **in addition to that** you have completed at least 158 credits. (B.Sc. in Software and Systems Engineering students at least 156 credits)
- » Once you get back from the exchange and for example only the exchange studies are missing from your degree, follow the instructions and schedule in eLUT (page above)
- » Fill in the notification for taking master's courses in time
- » Registering to the master's courses is done via the primary study plan.

**Have a great time on your  
exchange!**

