

Responsibilities of the doctoral student and supervisors

The doctoral student is responsible for	The supervisors are responsible for
- the progress of the dissertation project and research - having at least twice a year a target discussion with the supervisors, in which the updated study and research plan will be presented, the progress evaluated and future targets agreed on for the next period - for informing the supervisors on the progress made according to the agreed reporting schedule and the agreed way - following the agreed timetables - taking care of making appointments with the supervisors - carefully preparing themselves for the meetings - informing supervisors, possible follow-up group and other relevant parties of all the changes that considerably affect working conditions, progress of the dissertation project or keeping the agreed schedule	- committing themselves to supervising the doctoral student's research and doctoral education throughout all stages - having at least twice a year a target discussion with the student, in which the student's progress is evaluated, and future targets are agreed on for the next period - respecting the agreed timetables and deadlines - giving feedback regularly and within a reasonable amount of time - familiarizing the doctoral student with academic work and practices related to scientific qualifications (e.g. publishing, conferences, researcher mobility, ethical principles) - ensuring that the roles and responsibilities between the coordinating supervisor and other supervisors are clearly defined (please specify below) - assisting the doctoral student in applying for funding (give information on funding opportunities and write references when needed) - assessing whether the doctoral dissertation manuscript is ready for evaluation - informing the doctoral student of any significant changes that affect supervision arrangements